

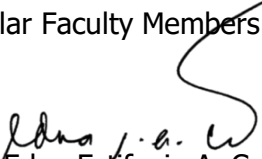


# UNIVERSITY OF THE PHILIPPINES

## Diliman Extension Program in Pampanga

### MEMORANDUM EEAC 21-02

For : Regular Faculty Members and Lecturers

From :   
Prof. Edna Estifania A. Co, DPA  
Director

Subject : COURSE PACK SUBMISSION AND DISTRIBUTION

Date : January 25, 2021

Please submit a copy of the course pack of your taught courses in the Second Semester, AY 2020-2021 to your program coordinator and to the Program Secretary on or before February 15, 2021.

Type of Course	Submit to Whom	Email Address
GE and Service Course	Asst. Prof. Angela D. Carreon	<a href="mailto:adcarreon@up.edu.ph">adcarreon@up.edu.ph</a>
APsy and Psych	Asst. Prof. Bryan Q. Engay	<a href="mailto:bgengay@up.edu.ph">bgengay@up.edu.ph</a>
BM	Asst. Prof. Maria Eunice G. Felix	<a href="mailto:mgfelix@up.edu.ph">mgfelix@up.edu.ph</a>
Econ	Assoc. Prof. Patrick C. De Leon	<a href="mailto:pcdeleon1@up.edu.ph">pcdeleon1@up.edu.ph</a>
All types of course	Assoc. Prof. Patrick C. De Leon	<a href="mailto:ops.eepo@up.edu.ph">ops.eepo@up.edu.ph</a>

Please ensure that your course packs have the following essential components: (1) OBE-ized syllabus; (2) activity guide; (3) assignment guide; and (4) curated learning materials in ppt, pdf, and other forms.

The USBs containing the course packs will be distributed by the Administration Office to students with no or weak internet connection from the 23<sup>rd</sup> to the 27<sup>th</sup> of February 2021.

Thank you for your compliance and cooperation.